

BIRLA VIDYA MANDIR, NAINITAL (Uttarakhand)
(Sarala Birla Group of Schools)

Dear Parent,

Subject: **Information about joining the school in new session: New Admissions (IV to IX)**

With reference to the admission of your ward in class..... for the session 2020, you are hereby informed that your ward is to report at Birla Vidya Mandir, Nainital on Friday, **3 April, 2020** by 10.00 AM (Classes IV to IX).

Please note that the child should be fully equipped with all the items mentioned in the list of clothing & other items. The Folio Number of your ward isand he has been allotted.....House (Hostel).

After reaching the school, please report to the school office to get Clearance Slip, then you will go to your allotted House (Hostel) and complete all the formalities as per the instructions of Housemaster/ House Mother.

The following documents are to be deposited at the time of joining –

(1) **Transfer Certificate** (in original): School leaving certificate from the last school attended duly counter-signed by District Education Officer/Regional Officer/competent authority in case of Non-CBSE schools, and if the last school attended is a CBSE school, then T.C. must be signed by Principal and Manager/Secretary of the school. While depositing the Transfer Certificate from the last school attended by the student, it may be ensured that the following particulars (including spellings) must match with the registration form submitted by you:

(a) Name of the student

(b) Father's name

(c) Mother's name

(d) Date of Birth of student.

No request for change in these particulars will be entertained by the school.

(2) Marks sheet of the final exam of the previous school in original.

(3) Medical Certificate for School (as per specimen already sent) duly filled in, signed & stamped by atleast an MBBS Doctor, to ensure that the boy is medically fit to stay in the regimented & orderly environment of a residential school, especially in hills and is not a case of asthma, epilepsy etc. or any other chronic disease. **In case the boy is found**

to be so, school will have no option but to send him home and no fee will be refunded.

- (4) **Anti-ragging Affidavit** duly typed on a non-judicial stamp paper of Rs. 100/- (Notarized) (as per specimen already sent) duly signed by parents (mother & father).
- (5) **Undertaking by student** (anti-ragging) as per specimen already sent.
- (6) **Authorization Proforma** for meeting your ward/taking him out on scheduled night out as per school rules.
- (7) **Admission Form** duly filled in & signed by Parents (father & mother)
- (8) Please **also bring a photo copy of the Aadhaar Card** of your ward to be incorporated in school & CBSE records.

Your ward will not be admitted without the above mentioned documents. You are requested to bring the proof of the school fee deposited by you.

Please note that **mobile phone, cash, ATM card, gold jewellery and any electronic item should not be given** to the child because it is against the school rules and disciplinary action is taken as per rules. Also, the school will not take responsibility if such an item is lost by the child.

No tucks are allowed in the school.

There will be a presentation on the system followed in the school at 1.00 PM in the School Assembly Hall on 3 April 2020. You must attend the same with your ward.

Hoping for a long, healthy & fruitful association.

With warm regards,

Principal